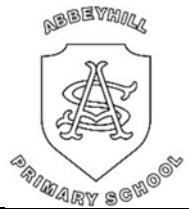


## Abbeyhill Parent Council Meeting

Date: 15 Jan 2020 6:30 – 8:00 p.m.  
 Venue: Abbeyhill Primary School  
 Minutes By: Charlene Kay



| ITEM       | DESCRIPTION  | ACTION                                     |
|------------|--|--|
|            | <b>PRESENT</b>   |  |
|            | Simon Preston  | PC Chair                                   |
|            | Sally Ketchin  | Head Teacher                               |
|            | Charlene Kay   | PC Co-secretary                            |
|            | Karen Ridgewell  | PC Co-secretary                            |
|            | Illiiana Nedkova   | Curator-in-Residence                       |
|            | Heather Rikic  | PC Member                                  |
|            | <b>Apologies</b>   |  |
|            | Keith Martin   | Principal Teacher (Nursery)                |
|            | Ann Pratt  | PC Treasurer                               |
|            | Vlad Hasiu   | PC Member                                  |
|            | Olly Paterson  | Parent                                     |
|            | James Preston  | PC Member                                  |
|            | Janina Costa   | Parent                                     |
|            | Dimitra Trivilou   | Parent                                     |
|            | Vala Dora  | Parent                                     |
|            | Mel Chuprasova   | PC Member                                  |
| <b>1.0</b> | <b>Welcome by the Chair</b>  | SP welcomed and thanked all for attending. |
| <b>2.0</b> | <b>The Role of the Parent Council</b>  | Not required.                              |
| <b>3.0</b> | <b>Minutes of last meeting</b>   |  |
| <b>3.1</b> | HR agreed to become a PC member.   |  |
| <b>3.2</b> | SK would like to do a parent coffee morning each term or once a month rather than a parent lunch. SP suggested having a parent lunch just for P1 parents to see how school lunch is. We discussed signing up for meals on parent pay or on paper form – it seems some parents are forgetting to sign up for choices. | SK   |
| <b>3.3</b> | SK & IN will talk to P4 dad Billy about Santander coming to volunteer as last meeting was cancelled at the last minute. Maybe they could help with the mural or the outdoor classroom.   | SK & IN                                    |
| <b>3.4</b> | Trim trail repairs: SK is chasing this. A parent offered to do repairs which would be at a lower cost but it turned out too difficult/expensive to source materials so Linda Watt will source the company who put it up to do  | SK   |

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|             | repairs (will cost about £800). The Parent Council agreed to contribute if necessary.  |        |
| <b>3.5</b>  | The school website has been fully updated by SK.   |        |
| <b>3.6</b>  | SK & HR went through the main handbook and short version for new P1 parents and made changes. Handbook is now up to date.  |        |
| <b>3.7</b>  | The stage is now back up.  |        |
| <b>3.8</b>  | We were successful in our Ten Villages Community Fund application and will be awarded £3000. Thanks to JP, SP, AP & IN for completing the application.   |        |
| <b>3.9</b>  | There is still no specific date for the Janitor's House to come down. We do know a project manager has been appointed so hopefully it will be soon. SK will keep the Parent Council updated.   |        |
| <b>3.10</b> | Two applications have gone in for funding for the outdoor classroom. 1) National Lottery Awards for All 2) Finnis Scott Foundation. If we do get funding, we should keep in mind we need to involve the Council in the management of the project and be mindful of maintenance costs if/when it needs repairs in the future.   | SK/SP  |
| <b>3.11</b> | Empathy game: this was discussed at the last meeting. Parent Sian Harris, AP and parent Heather Tuffery are going to try to get something similar for less than the cost of the game as it is quite expensive (\$400ish) and looks simple enough to duplicate.   | AP/HR  |
| <b>4.0</b>  | <b>Chair's report</b>  |        |
| <b>4.1</b>  | Thanks to all who helped with funding applications.  |        |
| <b>4.2</b>  | MC & SP have applied for Lottery 25 <sup>th</sup> Anniversary Fund – will be £1000 if we get it and it will be used for the summer party (musicians etc).  |        |
| <b>4.3</b>  | Burns Supper: 42 tickets have been sold, 18 left. All food sponsored by Sainsbury's & all packaging by Vegware. Mrs. Flowers is coordinating with the ceilidh caller so she will do the same dances the pupils have been learning. P1 has made shortbread, P2 has made tartan cutlery holders. New this year: families who did not buy tickets for the dinner can come at 6pm for the ceilidh and pay £1/person at the door. |        |
| <b>4.4</b>  | Clubs update: Recorder Club now has 2 students. Capoeira Club started this week with 9 students signed up. Spanish switched from Tuesdays to Wednesdays which put some people off but will go ahead on Wednesdays with about 5 students signed up so far. 7-a-side football has been paused due to low numbers. P3 4-a-side will go ahead as there is enough interest.   |        |
| <b>5.0</b>  | <b>Treasurer's report</b>  |        |
| <b>5.1</b>  | Every calendar was sold (200)! This was the first year we have sold out. £1100 was raised.   |        |
| <b>5.2</b>  | We have about £4,500 uncommitted funds.  |        |
| <b>6.0</b>  | <b>Head teacher's report</b>   |        |
| <b>6.1</b>  | Christmas: Thank you to everyone who supported the Christmas events; Community Christmas was a popular addition to the festive calendar and  |        |

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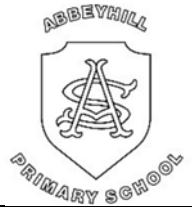
| ITEM       | DESCRIPTION  | ACTION |
|------------|--|--------|
|            | we will apply to do this again next year.  |        |
| <b>6.2</b> | Children's Festival 2020: The schools launch was last night and 'early bird' booking opened today. SK has applied for tickets for P1-7 and asked the Nursery staff to select their preferred show.   |        |
| <b>6.3</b> | RSHP (relationships, sexual health and parenthood) resource: Training is being provided to all teaching staff this term so that we are able to implement this properly. There may be a 'soft start' before the end of session and it will be on our improvement plan for the 2020-21 session.  |        |
| <b>6.4</b> | Respect Me/Respect for All training: SK attended a full day course on this in November and has shared resources with staff, as well as parents where relevant. This complements the CEC Preventing and Responding to Bullying and Prejudice approach.  |        |
| <b>6.5</b> | Staff absence: Ms Wynn is on a phased return, Mrs Black is recovering from an operation and Mr Hamilton (P7) is unwell and on long-term absence.   |        |
| <b>6.6</b> | More staff news: Mrs. Souness will be back after Easter; Mr. Chetwynd will do back to full time teaching (P4). Ms Macdonald will team teach with Ms. Howson. Student teachers are coming and will be in P3 & P4 and 3 new pupil support assistants have been hired for kids with additional support needs.   |        |
| <b>7.0</b> | <b>Curator-in-residence's report</b>   |        |
| <b>7.1</b> | There are 3 new artists-in-residence: a poet, an illustrator and an art historian. They will be developing art walks, which will be led by the children.   |        |
| <b>7.2</b> | There are also 3 Polish artists this term – one with Mr. Chetwynd's class, one with Ms. Howson's and one with Ms Stamat's.   |        |
| <b>7.3</b> | Work is on the outdoor map app is ongoing (VH).  |        |
| <b>7.4</b> | The Colony of Artists Trust discussed the possibility of changing the 2020 CoA weekend as it falls on the Sept. holiday weekend this year. IN would love the teachers to be more of a part of the CoA however SK pointed out it is difficult for them as it's their weekend and family time. After some discussion, IN said she might ask some artists to volunteer to help. CK suggested having students stand by their class's artwork in the hall and explain how it was made etc. The dates will stand – CoA 2020 will be Sept. 19-20. |        |
| <b>8.0</b> | <b>Crèche for PC meetings</b>  |        |
| <b>8.1</b> | This was brought up previously by a parent but as the parent was not in attendance we will discuss this at a future date.  |        |
| <b>9.0</b> | <b>Allocation of PC funds to new projects</b>  |        |
| <b>9.1</b> | SP mentioned we have about £4,500 uncommitted funds. We briefly discussed what we could spend it on – fix the trim trail, contribute to outdoor classroom if we don't get funding for it, save it to re-surface the football pitch area of the playground, and pay for theatre tickets for the pupils were all ideas. Funding from other sources could be found for some   |        |

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|             | of these items..   |        |
| <b>10.</b>  | <b>Any other business</b>  |        |
| <b>10.1</b> | HR suggested doing something to mark Holocaust Memorial Day Jan. 27. |        |
| <b>11.0</b> | <b>Next meeting date</b>   |        |
| <b>11.1</b> | <b>March 4, 2020</b>   |        |