

Abbeyhill Parent Council Meeting

Date: 15.03.2017 18:30 – 20:00
 Venue: Abbeyhill Primary School
 Minutes By: Karen Ridgewell



ITEM	DESCRIPTION	ACTION	
	PRESENT		
	Iliyana Nedkova	Events + Meeting Chair	IN
	Janina Costa	Events	JC
	Keith Martin	Principal Teacher (P2)	KM
	Sally Barker	Head Teacher	SB
	Karen Ridgewell	PC Secretary	KR
	Lorna Brown	Events	LB
	Apologies		
	Lisa Tansey	Events	LT
	Charlotte Intihar	Events	CI
	Andrew Gleeson	Parent	AG
	Vlad Hasiu	PC Treasurer	VH
1.0	Welcome by the Chair		
1.1	<ul style="list-style-type: none"> IN welcomed and thanked all for attending and introductions were not required on the occasion as everyone has met previously 		
2.0	The Role of the Parent Council		
2.1	<ul style="list-style-type: none"> Role of the PC description was not required on this occasion as everyone has attended a PC meeting previously 		
3.0	Previous Meeting Actions		
3.1	<ul style="list-style-type: none"> KR advised a draft response to Edinburgh City Council (ECC) has been prepared and will be circulated to the PC for comment and approval prior to issue. Response is based on our support for potential demolition and retention of the floor area within the school boundary. 	KR	
3.2	<ul style="list-style-type: none"> KM/KR confirmed t-shirts have been ordered. Payment is to be issued on receipt of invoice. Thanks to LT for arranging. <p>*Post Meeting Note – The EESL Invoice has been received and payment of £270 has been arranged by VH (60no. t-shirts for the schools use) and delivery is imminent.</p>		
3.3	<ul style="list-style-type: none"> KR confirmed she will be pursuing the SportsScotland funding application on behalf of the school, no timeline/deadline set. SK to issue KR with new ECC guidelines for outdoor installations 	KR SK	
3.4	<ul style="list-style-type: none"> KR has completed a list of classes; KM noted it would be best to wait until after the Easter break and cross check it with the current offering to ensure it's current. KM noted a possible questionnaire to be issued regarding clubs, KR/LB advised to speak with VH as it was a question on the Parents Evening survey. 	KR/KM	
3.5	<ul style="list-style-type: none"> KR confirmed the old PC account has been closed, funds transferred and access via VH/KR/LB is now possible. 		

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3.6	<ul style="list-style-type: none"> SK confirmed the new staff have all assumed their new roles (P4, P5 and P6) 	
3.7	<ul style="list-style-type: none"> SK provided a draft copy of the draft Positive Behaviour Policy was provided at the HGIOS event in March. P1 – P3 and staff have been consulted and parents/carers views will be sought in the near future 	SK
3.8	<ul style="list-style-type: none"> KM has met with Robert May of the Holyrood Rangers service and has made arrangements for each class to visit the park/center between now and the end of the summer term. KM also confirmed that P4 will be participating in the John Muir Awards. 	
3.9	<ul style="list-style-type: none"> SK confirmed the application for the International Children's Festival tickets has been successful. Additional travel costs are to be confirmed to allow the PC to allocate the required funds. SK confirmed should be no more than £100. <p>*Post Meeting Note – SK confirmed the additional travel costs are £62.44. VH is arranging payment for the school.</p>	
3.10	<ul style="list-style-type: none"> KR confirmed there has been no response to the plea for additional fund raising assistance from the wider parent forum. 	
3.11	<ul style="list-style-type: none"> SK confirmed an additional letter about school uniform was issued following the Jan PC meeting. SK noted that leggings continue to be an issue and the continued uptake of the appropriate uniform is being continually monitored. 	
3.12	<ul style="list-style-type: none"> LT2 held a Rail Safety session which was attended by all pupils and was well received. Our thanks are extended to LT2. 	
3.13	<ul style="list-style-type: none"> KR issued additional funding info to KM. KM confirmed the pursuit of the Scotmid Community Grant to improve the wildlife garden. IN suggest the 'Rocket Fund' as a potential alternative funding source <p>*Post Meeting Note- KM has confirmed the application has now been submitted and KR is meeting KM on 27.04 to discuss an additional application to Neighbourhood Partnership fund for an outdoor stage/amphitheatre.</p>	
3.14	<ul style="list-style-type: none"> KR met with NL to discuss a flyer for the Nursery. KR to complete and liaise with LW on the banner 	KR/LW
3.15	<ul style="list-style-type: none"> PC presence at the Parents Evening was discussed. KR on holiday but to provide A5 flyers with PC info for distribution 	
4.0	Chairs Report	
4.1	<ul style="list-style-type: none"> Nothing to report on this occasion 	
5.0	Treasurers Report	
5.1	<ul style="list-style-type: none"> VH (via email) confirmed BoS account open. Online banking and a cheque book have been established, we await the debit cards. <p>*Post Meeting Note – the debit cards have now arrived</p>	
5.2	<ul style="list-style-type: none"> VH (via email) confirmed £454 was issued to the school for the Pantomime bus cost 	

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5.3	<ul style="list-style-type: none"> VH (via email) confirmed £96 was issued to the school as payment for the CoA books. 	
5.4	<ul style="list-style-type: none"> VH (via email) confirmed £439.90 has been raised this year: CoA (Sept '16) = £107.40 Halloween (Oct '16) = £119.50 Uniform Sale (Nov '16) = £22.00 Winter Talent Comp (Dec '16) = £191 	
5.5	<ul style="list-style-type: none"> VH (via email) also confirmed the current balance of the account and the creation of a float for use at future events (KR/VH can provide further detail if required) 	
6.0	Head Teachers Report	
6.1	Pupil Numbers <ul style="list-style-type: none"> 177 	
6.2	School Staffing <ul style="list-style-type: none"> SK confirmed Miss Stephen has joined P4, Mr Strilich P5 and Mrs Flowers P6 	SK
6.3	Behavioural Incidents <ul style="list-style-type: none"> There have been no serious behavioral incidents since January. 	
6.4	Time Line for Behaviour Policy Update <ul style="list-style-type: none"> See 3.7 	SK
6.5	Other Items <ul style="list-style-type: none"> SK requested the 'CEC Parental Engagement Strategy' be added to the agenda of the next PC meeting in April SK confirmed Parent Pay is on track to be rolled out after the Easter holidays Online booking for Parents Evening has been successful SK extended her thanks to LT2 for the Rail Safety Session and would welcome a return visit in the future, if possible 2 members of staff are going to be part of a project between the Collective Gallery and the University of Edinburgh to develop teaching resources for the Gallery The P6 Children's Parliament group has represented the school and will be sharing their work with the school at assembly on March 27th. Turn out for the recent HGIOS event was poor. The session was to discuss the schools allocation of the Equity Fund and the potential use of those funds. A communication will now be issued to parents/carers for their feedback on how to spend the funds to improve attainment in literacy, numeracy, health and well-being. 	SK

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	<ul style="list-style-type: none"> Representatives from P2 and P3 have been invited to take part in the press launch of the International Children's Festival on March 23rd. <p>*Post Meeting Note – Please see the schools twitter feed for more info on the photo-shoot & STV News.</p>  <ul style="list-style-type: none"> The Art Club will be at the Parliament to present their canvas to Ash Denholm MSP.  <p>*Post Meeting Note – a discussion about the reproduction of the canvas initiated a brief conversation which has led to the proposal to produce a school calendar to be sold around Christmas featuring pupil/staff etc. artwork to generate funds to cover the annual costs associate with PC supported events (ceilidh, transport etc.) KR to discuss the plans at next PC meeting</p>	
7.0	Janitors House	
7.1	<ul style="list-style-type: none"> See 3.1. Draft letter to be issued for all to comment 	KR
7.2	<ul style="list-style-type: none"> KR noted that the PC has been contacted by the Royal Mile PC to discuss their disused building in the playground. They wanted an update on our Janitors House and to see if the community would support their proposals. KR to investigate further. <p>*Post Meeting Note – contact info is Ian Willis, Royal Mile PC Chair, 07533156922 iw1900@hotmail.com</p>	KR
8.0	Fundraising Event Suggestions	
8.1	<ul style="list-style-type: none"> Further discussion is required amongst the PC about the possibility of another event this academic year due to the limited attendance on this 	

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	occasion.	
9.0	Any Other Business	
9.1	<ul style="list-style-type: none"> IN provide extensive update on the Artist in Residence Projects that are occurring within the school across all classes 2016/2017. Helena Barrett Nursery, P1 & P2 (Dazzleship) Helena Robertson P1 – P7 (Dazzleship and Moray House School of Education) Claire McAllister P2 (Talbot Rice Gallery) Tom Flint P3 – P7 (Dazzleship and Napier Uni) Anna York P3 (POLSKI, Curiosier&Curiosier and Ed Printmakers) Poppy Richard P3 - P7 (Dazzleship & Edinburgh Art Festival) Ailsa Lochhead P4 and P6 (Talbot Rice Gallery) Tessa Lynch P5 (Collective Gallery and Children & the Arts) Nedyalka Panova P5 & P6 (Drummond and Uni of St Andrews) Jolanta Dolewska P7 (POLSKI and Uni of West of Scotland) IN advised that 'Hatchlings' has been entered into the schools competition of the Ed International Film Festival A partnership project has been initiated with Broomhouse Primary School, the National Galleries and St David's Broomhouse Church Date for everyone's diary – 23/24th September for the Colony of Artists 	
9.2	<ul style="list-style-type: none"> KR offered thanks to IN for chairing. LB confirmed chair at the next meeting 	IN
10.0	Next Meeting Date	
10.1	Wednesday 26 th April 18:30 – 20:00 P7 Classroom tbc	KR
10.2	AGM Wednesday 14 th June 18:30 – 20:00 P7 Classroom tbc	KR