

Abbeyhill Parent Council Meeting

Date: 20.09.2017 18:30 – 20:00
 Venue: Abbeyhill Primary School
 Minutes By: Karen Ridgewell



ITEM	DESCRIPTION	ACTION
	PRESENT	
	Keith Martin Principal Teacher (P6)	KM
	Janina Costa Parent	LT2
	Vlad Hasiu PC Treasurer	VH
	Iliyana Nedkova Events	IN
	Karen Ridgewell PC Secretary	KR
	Astrid Gracie Acting Head Teacher	AG
	Joanna McKenzie Parent	JM
	Apologies	
	James Preston Parent	JP
	Simon Preston Parent	SP
	Lisa Tansey Events	LT
1.0	Children's Parliament	
1.1	KR offered Graeme McKinnon's apologies for this evening. Unavoidable circumstances have dictated that he cannot attend this evening, we will reschedule asap.	KR
2.0	Welcome by the Chair	
2.1	KR welcomed and thanked all for attending. Apologies and introductions were not required on this occasion as everyone has met previously.	
3.0	The Role of the Parent Council	
3.1	<ul style="list-style-type: none"> Role of the PC discussion was not required on this occasion as everyone has attended a PC meeting previously. 	
4.0	Previous Meeting Actions	
4.1	<ul style="list-style-type: none"> KR confirmed JP has been in contact with SportScotland about possible funding for a MUGA. Efforts are ongoing. 	JP
4.2	<ul style="list-style-type: none"> KR to forward template of school based activities from last academic year for KM to update for this academic year 	KR/KM
4.3	<ul style="list-style-type: none"> List of existing school events/partnerships to be given to AG 	KM
4.4	<ul style="list-style-type: none"> KR to meet with AG about the plan for the PC School Calendar on 21.09. KR/MS have put together a plan for each class to contribute and a rough finance plan. More info will be provided at the next PC meeting 	KR/MS
4.5	<ul style="list-style-type: none"> KR tabled the response from Andrew Easson (Road Safety & Active Travel Manager) dated 29th June. Content briefly discussed, a further letter was suggested after the issues that have arisen since the new one way system has been introduced. 	KR

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4.6	<ul style="list-style-type: none"> The Uniform Exchange occurred at the beginning of term, two additional sales will be planned for the Parents Evenings in November 	KR
5.0	Chairs Report	
5.1	<ul style="list-style-type: none"> KR advised there is nothing currently to report 	
6.0	Treasurers Report	
6.1	<ul style="list-style-type: none"> VH advised funds from the Uniform Exchange equated to £11.50 	
6.2	<ul style="list-style-type: none"> VH advised correspondence had been received from CoEC advising the PC was to be issued with funds totaling £569.80. VH to investigate where/when funds were deposited as the PC bank account has changed since last year. Focus of finding to be discussed at Novembers meeting. 	VH
6.3	<ul style="list-style-type: none"> VH advised the 2017/18 SPTC Membership Certificate and insurance details have been issued. KR to scan certificate and add to the FB page 	KR
6.4	<ul style="list-style-type: none"> KR to sw LW re an audit of the accounts as this may be required should we submit an application to SportScotland this year 	KR
7.0	Head Teachers Report	
7.1	Pupil Numbers <ul style="list-style-type: none"> 160 Primary Pupils 47 Nursery Children 	
7.2	School Staffing <ul style="list-style-type: none"> AG confirmed Mrs Souness has returned from maternity leave AG Mrs Skates is now also covering P2 and P6 Gaynor Hoggan, Jodi McCrieght, and Hayley Robertson are Early Years Assistants. AG confirmed interviews are occurring this week for an additional short term nursery staff member. 	
7.3	Behavioural Incidents <ul style="list-style-type: none"> Nothing to report 	
7.4	Other Items <ul style="list-style-type: none"> Mindfulness is going to be a focus for the equity funding (P4 – P7); there is a possibility to extend it in the future to train staff and parents/carers. Funding of such a programme was discussed and considered (£195x12 min). AG forwarded The Mindfulness Enterprise information to KR. 	
8.0	Halloween Disco	
8.1	<ul style="list-style-type: none"> It is unlikely that the Halloween Disco can occur on Oct 27th as the staff have training in the afternoon A possible alternative date of 3rd November was discussed; however, Parents Night is planned for Nov 1st and 2nd 	KM

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	<ul style="list-style-type: none"> • KM to discuss with LT/KP and advise what is achievable/preferable • KR advised SP has expressed interest in helping organise a PC event in the future and may be interested in getting involved with the disco. 	
9.0	School 'Wish List' from the PC for the year 2017/18	
9.1	<ul style="list-style-type: none"> • AG/KM suggested possibly a new projector/screen for the hall, or a storyteller for World Book Day. KR noted that the request was short notice and to discuss this further in Nov as there are funds to pay for something beyond the usual annual expectations (transport, ceilidh etc.) 	AG/KM
10.0	Any Other Business	
10.1	<ul style="list-style-type: none"> • IN provided an update on the extensive plans for the artist in residence for the upcoming year. More details will be forthcoming & included in the class newsletters throughout the year. 	
10.2	<ul style="list-style-type: none"> • VH advised of issues associated with the Nursery cloakroom, there are currently not enough intact pegs. The plan to expand the cloak space into the storage cupboard is ongoing. 	
10.3	<ul style="list-style-type: none"> • VH queried Parent Pay only school meal choices are included, payment for milk and extra nursery hours are currently not. AG advised this is ongoing and should be operational soon (CoEC issue) 	
10.4	<ul style="list-style-type: none"> • The issue of the low fat yoghurts and semi skimmed milk was discussed. No clear plan about what to do with the survey results yet. 	
10.5	<ul style="list-style-type: none"> • AG Class Dojo is being used in conjunction with the Learning Journals, not replacing them. Class Dojo is an informal communication tool, the Learning Journals will be used for reporting. 	
10.6	<ul style="list-style-type: none"> • JC requested the PC agenda be issued via parentmail a week before the meeting. KR apologised for the lateness on this occasion, noting the agenda was posted on FB & the wordpress site & emailed to PC members prior to the meeting. 	
10.2	<ul style="list-style-type: none"> • KM advised that the school have been successful with their application to Dynamic Earth and have obtained a 'Golden Ticket', this will allow all Classes to attend events etc. throughout the year for free <p>*Post Meeting Note – KM to provide a scan/photo of the ticket to add to the FB page</p>	KM
	<ul style="list-style-type: none"> • KR provided a brief update about the In:Spire project, the PC are likely to be consulted on the community needs for such a facility. 	
	<ul style="list-style-type: none"> • KR advised that the Janitors House is obviously still standing. KR to chased CoEC on the progress of its demolition 	KR
11.0	Next Meeting Date	
11.1	Wednesday 15 th November 18:30 – 20:00 P7 Classroom	