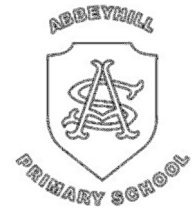


Abbeyhill Parent Council Meeting

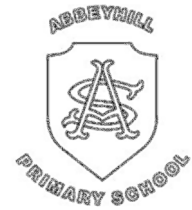
Date: 27.04.2016 18:30 - 20:00

Venue: Abbeyhill Primary School P7 Classroom

Minutes By: Karen Ridgewell



ITEM	DESCRIPTION	ACTION
	PRESENT	
	Andrew Gleeson	AG
	Keith Martin Principal Teacher P6	KM
	Sally Barker Head Teacher	SB
	Lynsey Stewart P2 Teacher (Events Sub Committee)	LS
	Janina Costa Events Sub Committee	JC
	Amelia Smith P3B Teacher	AS
	Karen Taylor Principle Teacher	KT
	Karen Ridgewell Secretary/Events Sub Committee/Uniform Exchange	KR
	Charlotte Intihar Events Sub Committee	CI
	Lorna Brown Treasurer/Events Sub Committee/Uniform Exchange	LB
Apologies	Ilyana Nedkova Events Sub Committee	IN
1.0	Welcome by the Chair	
1.1	<ul style="list-style-type: none"> ME not present, KR welcomed all for attending and introductions were made 	
2.0	The Role of the Parent Council	
2.1	<ul style="list-style-type: none"> KR confirmed that the role of the Parent Council is to help the school operate as a successful school and to try to represent the views of all parents. It is up to the Parent Council and the school as to how this is achieved. 	
3.0	Approval of AGM minutes and Matters Arising	
3.1	<ul style="list-style-type: none"> KR advised will continue to issue minutes after meetings with a week long period for review and then add them to the noticeboard and not wait until the next meeting for approval. In future this item will only be titled 'Matters Arising' 	
3.2	<ul style="list-style-type: none"> Minutes to be added to the Wordpress Account. KR advised ME had provided the login and password for the account and she will upload the minutes for the foreseeable future until an alternative is suggested and approved. 	KR
3.3	<ul style="list-style-type: none"> Breakfast meetings have not continued since February, Matthew Edmondson to confirm whether or not they will continue. 	ME
3.4	<ul style="list-style-type: none"> Di Falck to be contacted about the completion of the process to add Lorna and Karen as signatories 	CI/KR
3.5	<ul style="list-style-type: none"> A meeting about the school camps did not occur; it is to be discussed with SB at a later date. 	KR/LT/SB
3.6	<ul style="list-style-type: none"> KR confirmed had not completed the drafting of a letter about this issues surrounding the implementation and policing of the School Streets pilot. 	KR
3.7	<ul style="list-style-type: none"> KR to establish a Facebook page 	KR
3.8	<ul style="list-style-type: none"> Matthew Edmondson not present and has not confirmed his investigations into domain names 	ME



ITEM	DESCRIPTION	ACTION
4.0	Chairs Report	
4.1	<ul style="list-style-type: none"> Matthew Edmondson was not present, no Chair Report was made available 	
5.0	Treasurers Report	
5.1	<ul style="list-style-type: none"> Di Falck was not present; no Treasurer Report was made available. DF to be contacted for update on account budget etc. 	CI/KR
6.0	Head Teachers Report	
6.1	<ul style="list-style-type: none"> SB provided an update on the current school closures and the impact on Abbeyhill. SB confirmed Abbeyhill staff and pupils have welcomed the pupils from Pirniehill Primary School (120 nursery, P1 and P3 pupils in total) and are enjoying the presence of the new pupils. SB advised the timescales for the pupils continued presence has not yet been confirmed. 	
6.2	<ul style="list-style-type: none"> The Nursery has volunteered to be part of the Flexible Nursery Places pilot. An introductory meeting for the schools taking part (staff) will be held on May 5th. 	
6.3	<ul style="list-style-type: none"> The results from the Parent and Carer Survey (please note that 24 of 220 parents/carers responded to the survey). The first 'How Good is Our School' event is being held on May 19th (2-3pm and 4:30-5:30pm) for parents to able to discuss areas of improvement that were identified by the survey results. Attendance slips were issued on April 20th, so far, only 2 parents have responded. 	
6.4	<ul style="list-style-type: none"> Other items discussed in the Head Teachers Report have been noted under the specific related agenda items 	
7.0	School Events	
7.1	<ul style="list-style-type: none"> A further Uniform Exchange is to be arranged following on from the success of the initial event. A prospective date of Thursday 16th June was discussed and agreed in principle, the finer detail to worked out over the next month 	KR/CI
7.2	<ul style="list-style-type: none"> KR provided a rough over view of the planning that has occurred over the last couple of months. Advised the volunteer list is currently with the staff but that a time limit is going to be issued to allow the Carnival committee to make plans with other parents, if necessary. Next planning committee meeting is May 2nd (7-9pm) and that the Save the Date poster will be issued to the school tomorrow (28th April) 	KR
7.3	<ul style="list-style-type: none"> IN was not present, KR to liaise with her to arrange another specific Colony of Artist meeting, if desired. 	KR
8.0	Pupil Numbers	
8.1	<ul style="list-style-type: none"> Current pupil roll 188 	
8.2	<ul style="list-style-type: none"> SB confirmed the P1 intake is currently nearly at its capacity (24 of the 25 places have been filled) but that this is subject to change. The appeals process has begun and the resulting decisions will have an impact on the planning for the P1 strategy 	
8.3	<ul style="list-style-type: none"> SB confirmed 20 children have left throughout the academic year, all due to their relocation and moving out with the catchment area. 	
9.0	School Staffing	
9.1	<ul style="list-style-type: none"> A place will be offered for a (2017/18) a PEP3 placement with the school to complete 	

Abbeyhill Parent Council Meeting

Date: 27.04.2016 18:30 - 20:00

Venue: Abbeyhill Primary School P7 Classroom

Minutes By: Karen Ridgewell



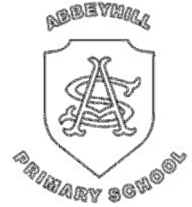
ITEM	DESCRIPTION	ACTION
	an action research project on 3 rd May. On May 27 th the staff will meet the student who will spend a term with each level, Early, 1 st and 2 nd .	
9.2	<ul style="list-style-type: none"> Miss Taylor has been recalled by the Head Teacher at Gilmerton and will be leaving on May 20th. Ms Evans is due to return on June 6th, in the intermittent period a supply is being sought, it was noted that there is currently a city wide supply shortage. 	
9.3	<i>* Post Meeting note – Miss Smith (P3B) will have completed her temporary probationer contract at the end of the term and this academic year.</i>	
10.0	Bullying Policy and Implementation	
10.1	<ul style="list-style-type: none"> SB confirmed there have been 4 incidents of violent behavior (mostly stemming from toy fighting) since the last PC meeting. 2nd Feb (P6) 3rd Feb (P2) 11th April (P1 ASN) 14th April (P7 ASN) 	
10.2	<ul style="list-style-type: none"> SB confirmed that the consultation on the updating of the schools Bullying Policy will form part of the first 'How Good is Our School' event that is being held on May 19th (2-3pm and 4:30-5:30pm) 	
11.0	PC Presence	
11.1	<ul style="list-style-type: none"> KR queried whether or not a PC presence at the Parents Evenings etc. was desirable. It was deemed an opportunity which is to be planned and executed for the next academic year. KR to investigate the possibility of someone attending the P1 introduction event. 	KR
12.0	Janitors House	
12.1	<ul style="list-style-type: none"> SB confirmed no time scales have been provided by the Facility Manager for the Janitors House or Nursery Garden wall, although a programme of works have been identified for the wall. It is believed there is no budget available for the annual maintenance for the Janitors House. KR to draft a letter to the Council and cc the MSP to query the plans for the building and about H&S issues. KR provided a brief update about the possible proposal that is being considered by the Colony of Artists. 	
12.2	<ul style="list-style-type: none"> SB and Linda (Business Manager) attended a meeting at Royal Mile Primary School who has a similar issue with a building within their grounds. KR advised after draft letter compiled a further discussion about the possibilities should be discussed. 	SB/KR
13.0	Future PC Meeting Dates	
15.1	<ul style="list-style-type: none"> KR confirmed the next meeting date is to be Wednesday June 15th 6:30 – 8:00pm and is to be focused on strategy and planning for the next academic year, to establish a plan/routine that is independent of the current PC members and outlines that expectations for all involved . KR/CI requested the staff compile a wish list (events/fundraising etc.) to be discussed at the meeting AG to investigate the feasibility and logistics of Google unlisted calendars 	AG

Abbeyhill Parent Council Meeting

Date: 27.04.2016 18:30 - 20:00

Venue: Abbeyhill Primary School P7 Classroom

Minutes By: Karen Ridgewell



ITEM	DESCRIPTION	ACTION
15.2	<ul style="list-style-type: none">SB mentioned that top of the wish list is an Astro Turf Pitch, KR advises has a contact within SportsScotland and will make some enquiries about current available funding etc. for the June meeting.	KR
14.0	Any Other Business	
14.1	<ul style="list-style-type: none">KM provided an update on the School Street Pilot. A meeting was held with Lorna Henderson to review the success/failings of the implementation and policing. Issuing relating to lack of policing, lack of penalties issued, positioning of signage, lack of data collection to allow success to be measured (pilot will run for 18 months Sept 2015). KR to liaise with KM regarding letter to Lorna Henderson and the Community Police Officer/MSP.	KR/KM
14.2	<ul style="list-style-type: none">Matthew Edmondson to be contacted regarding Chair position and possible future attendance	SB/CI