

Abbeyhill Parent Council Annual General Meeting (AGM)

Date: 14.06.2017 18:30 – 20:00
 Venue: Abbeyhill Primary School
 Minutes By: Karen Ridgewell



ITEM	DESCRIPTION	ACTION
	PRESENT	
	Vlad Hasiu PC Treasurer	VH
	Karen Ridgewell PC Secretary & Chair for this meeting	KR
	Sally Ketchin Head Teacher	SK
	Lorna Brown Events	LB
	James Preston Parent	JP
	Simon Preston Parent	SP
	APOLOGIES	
	Janina Costa Events	JC
	Keith Martin Principal Teacher (P2)	KM
	Lisa Tansey Events	LT
	Iliyana Nedkova Events	IN
1.0	Welcome by the Chair	
1.1	<ul style="list-style-type: none"> KR welcomed and thanked all for attending. Apologies and introductions were made and new attendees made aware this meeting was the AGM and that the agenda differed slightly on this occasion. 	
2.0	The Role of the Parent Council	
2.1	<ul style="list-style-type: none"> KR confirmed that the role of the Parent Council is to allow parents/carers to meet, share ideas and feed back to the school. It gives a voice to the wider parent/carer/guardian forum, encouraging us to contribute to school decision making on issues which affect us all. 	
3.0	Chairs Report	
3.1	<ul style="list-style-type: none"> KR confirmed the PC had been invited to attend the Drummond Prize Giving on Tuesday 13th June & that JC had attended on our behalf. 	
3.2	<ul style="list-style-type: none"> KR went through the content of the AGM newsletter which noted the 2016/17 achievements, 2016/17 funding, proposed activities for 2017/18, proposed meeting dates, 2016 survey results and contact details. The newsletter will be issued via parentmail, uploaded to the wordpress sight and added to the FB feed. 	
	<ul style="list-style-type: none"> The next Uniform Exchange will be planned for early in the next academic year, collections will be requested prior to the end of term *Post Meeting Note – Post added to FB, suggested sale date 31 st August	KR
4.0	Treasurers Report	
4.1	<ul style="list-style-type: none"> VH provided a copy of the 2016/17 balance sheet. The following was confirmed: <ul style="list-style-type: none"> Total Revenue £554.40 Total Expenditure £886.44 	

Abbeyhill Parent Council Annual General Meeting (AGM)

Date: 14.06.2017 18:30 – 20:00
 Venue: Abbeyhill Primary School
 Minutes By: Karen Ridgewell



ITEM	DESCRIPTION	ACTION
	<ul style="list-style-type: none"> Total remaining balance £1908.63 	
4.2	<ul style="list-style-type: none"> KR advised £100 has been gifted to the Nursery to cover a small part of the costs associated with their end of year trip. Post Meeting Note – Mrs McDougal & Co. offer their thanks to the PC for their contribution. 	
5.0	Head Teachers Report	
5.1	<ul style="list-style-type: none"> SK offered thanks to VH & KR for their participation on the interview panel for the Acting Head Teacher. Mrs. Gracie was sorry not to be able to attend, but she is currently away with her class on school camp 	
5.2	<ul style="list-style-type: none"> SK thanked the PC for their generous contribution to the whole schools trips to the EICF/Imagine. 	
5.3	<ul style="list-style-type: none"> SK noted that turnout was low for the June HGIOS event. A Family Learning project is being discussed as part of the schools PEF approach with an aim of boosting parental school engagement 	
5.4	<ul style="list-style-type: none"> The P1 class is at full capacity for 2017/18 with no space for waiting catchment children who weren't registered for P1 in time. P1 appeals are next week (21st) and out of catchment children could be offered spaces through this process 	
5.5	<ul style="list-style-type: none"> The Nursery capacity has been increased from 40 to 48 children per session as part of the 1140 hours pilot. Project numbers for August are 37 which would mean that it may be full by early 2018. Discussion is ongoing with the Early Years team about the potential of increasing the capacity to 56. 	
5.6	<ul style="list-style-type: none"> SK noted that the behavior of some parents towards staff at Sports Day was disappointing. SK notes it is understandable that emotions can run high at events like this but to reduce a member of staff to tears in front of children is not acceptable and in future parents behaving like this at school events will be asked to curb their behavior or leave the events. 	
6.0	Election of the Office Bearers	
6.1	<ul style="list-style-type: none"> JC via email proposed VH & KR continue their current roles & that the Chair position remains roving 	
	<ul style="list-style-type: none"> LB 2nd VH as Treasurer & SK/LB/VH 2nd KR as Secretary 	
	<ul style="list-style-type: none"> KR/VH/LB welcomed the attendance and input of JP and SP and that their experience and contribution is, and will be, much appreciated. 	
7.0	2017/18 Meeting Dates	
10.1	Wednesday 6 th September 2017 6:30 – 8pm Wednesday 15 th November 2017 6:30 – 8pm Wednesday 24 th January 2018 6:30 – 8pm Wednesday 7 th March 2018 6:30 – 8pm Wednesday 2 nd May 2018 6:30 – 8pm Wednesday 20 th June 2018 6:30 – 8pm (AGM)	