



Parent Council 17 June 2015

Present: Chris Byrne (Chair), Eduarda Mateus (Acting Treasurer), Eric Freund, Janina de Garcia E Costa, Yvonne Houston, Sally Barker (Head Teacher), Lynsey Stewart (P1 teacher).

Apologies:

Matthew Edmondson, Charlotte Intihar, Lisa Tansey

1. Minutes of the last meeting - approved
2. Matters arising

David S from Drummond Community High Parent Council came to share information about the school. He showed a video made by pupils and will ask Sue Cook if it can go on the Drummond and Abbeyhill websites. The P5-7 information event is 29th September - exact time to follow. David's visit generated discussion and questions.

David has since emailed to thank us for our hospitality and to say that he has passed our suggestions to Sue Cook, Acting HT at Drummond. She was able to confirm to him that due to rising school rolls there are no plans to close any high schools in Edinburgh

1. Minutes from the last meeting - approved
2. Matters Arising

It was agreed that Parent Council would lead on the issue of fruit. They will approach Sainsbury's to discuss the supply of fruit. The logistics of this were discussed eg. only getting fruit such as bananas or easy peelers that doesn't need too much preparation. Yvonne Houston volunteered to lead this. She will initially find out if Sainsbury's would be willing to support us and if so, how often. We will display this on our website and Sainsbury's would be able to publicise the partnership. Scotmid may also be interested; we have made links with them recently regarding Fair Trade.

3. Head Teacher's Report

- Change to the school day - letter will go out next week
- Windows replacement project - phase 3. Non-classroom windows in the infant building - will be completed over the holidays
- Heating in the infant building - heating upgrade will be completed over the holidays
- Office move - the new office has been painted and carpeted; electrical equipment will be boxed in in the first week of the holiday. P7 will be in the current office next year



- Community Justice team - painting staffroom and current P7 in the holidays, have made new planters and cleared planters in the playground and made new planters
- Special events: Health Week, Parliamentary Reception, Sports Day
- New staff appointments: Miss Taylor, Mr Martin, Mrs Souness and Miss Smith. Part time appointment to cover management time and Miss Smith's probationer time is still to be made
- Learning Journals - extensive discussion about this

4. Chair's Report

Chris will stand down as Chair in September and his post will be advertised. He will write a letter for each class asking for a class rep. General communication was discussed; it was raised that the Parent Council hadn't been thanked in the Nursery newsletter for their contribution to the Almond Valley trip.

Miss Stewart raised the idea of a social event for staff and parents to help develop relationships.

5. Treasurer's Report

Eduarda gathered parents' contact details at the Teddy Bear Picnic and has organised an informal parent gathering on Saturday 22nd August at the beach.

There is £2775.69 in the PC account, following all recent expenses. Eduarda went through recent expenditure for the sweatshirts and International Day. £500 still needs to be deducted for the Nursery and £1500 for the library (this will leave £800.69). Sally raised the point that a fundraiser was required!

Eduarda met briefly with Charlotte and Lisa to discuss the organisation of budget agreement forms with the aim of making it easier to request funds from the PC.

Eduarda thanked Linda Watt for helping her with the treasurer's role so far.

Eduarda will give a full report at the AGM. Chris asked for the accounts (final account/statement of funds) to be signed off by an auditor (Mr Watt) as a confidence booster to anyone coming into the role in September.

6. No reports from sub groups
7. No parental suggestions
8. School buildings - this has been discussed previously



9. School travel plan - no Lorna Henderson -

There was extensive discussion about safety and the changes that come once the School Streets plan is implemented.

recent updated from Sally will chase up.

10. AOCB

Date for AGM: 16th September 2015